

**CITY OF MERRILL
REGULAR BUSINESS MEETING**

Tuesday, November 14, 2017
6:00 P.M.

Meeting to be held at Merrill City Hall, 301 E. Second St, Merrill, OR

MEETING CALLED TO ORDER

ROLL CALL

FLAG SALUTE

MAYOR'S STATEMENT: "To avoid meeting disruptions, please place cell phones on silent mode during the meeting. All meetings are recorded. When addressing the City Council, please state your name and speak clearly."

PUBLIC COMMENT:

The public is invited to provide their comment and opinion to the City Council at this time on issues of their concern: Non-emergency issues brought up in this forum will not be considered tonight other than in this preliminary discussion, but if found to be warranted, may be considered at a future meeting of the City Council. Public comment is limited to five minutes per person.

CONSENT AGENDA:

Any item on the Consent Agenda will be removed and considered as a part of the regular agenda upon the request of any member of the City Council or public.

Meeting minutes:

1. October 10, 2017 Council Minutes

Business license October 2017 report (see business license phone poll ratifications):

Phone poll ratifications:

Business Licenses:

- Mia's and Pia's

STAFF REPORTS:

POLICE: Report

PUBLIC WORKS: Report

RECORDER: *financial reports for October 2017:*

- Report

LAWYER: Not requested to attend

CODE ENFORCEMENT:

- Vendor Offer for Mosquito Abatement

PLANNING:

- Report on Merrill Solar Landscaping Conditions of Approval
- Report and endorsement of Merrill Solar Decommissioning Bond
- Report on Highway 39 Development and Planning for Fourth Street intersection

NEW BUSINESS:

1. Project Merrill presentation on Downtown Beautification Initiative
2. Preparation of Merrill Commercial to allow for possible sale
3. Identify Individual to negotiate potential transfer of PacificCorp property on 4th Street to the City of Merrill. POC Is Michael Lacker @ (503) 813-6658
4. Discuss a process to collect fees for Public Records Requests
5. Review Section 39 of the City Charter
- ~~6.~~ Report on City meeting with PacificCorp Joint Use Department and follow up on conversations with Klamath County regarding Merrill Solar Plant.
7. Status report on developing a process to award an Engineering contract for the Merrill Water Project
8. Assess Legal Services RFP and potentially award Legal Services Agreement
9. Consider Conflict Waiver for City Attorney
10. Review Section 6.3 of City Council Rules; Determine process to access Legal Services and communicate Legal options
- ~~11.~~ Consider assigning PacificCorp Franchise Agreement responsibilities to City Council President.
12. Report on Environmental submittal for the Merrill Water Project
13. Consider new process to post City Council agendas
14. Presentation on Highway access limitations and risk to Merrill Commercial
- ~~15.~~ Access agreement proposal with Les Schwab Project
16. Discuss New Employee Orientation

OLD BUSINESS:

1. Confirm Decommissioning Bond for ET Capital, Inc
2. Distribute proposed Mobile Home Code Improvements
3. Report on meeting with Attorney Mel Ferguson
4. Discuss possible Credit Cards for City Hall Department Heads

ACTION ITEMS/GENERAL BUSINESS:

ORDINANCES:

1. Downtown Beautification; First Reading

RESOLUTIONS:

1. Collection of Office Fees
2. Statement of desire to extend Highway 39 45 MPH Zone North and West to the existing ET Capital Maintenance Access Intersection and to Incorporate provisions for Merrill Commercial access into any permitting effort on the land's single access entitlement

OTHER – ADDRESS ITEMS FOR FUTURE AGENDAS:

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ADJOURN: