

CITY OF MERRILL
REGULAR BUSINESS MEETING
Tuesday, November 28, 2017

MEETING CALLED TO ORDER:

The meeting was called to order at 6:01 p.m. by Mayor Carlson

ROLL CALL:

Roll call was taking with the following members of Council and others being present: Mayor Carlson, Councilor Smith, Councilor Carleton, Councilor Lesh, Councilor Taylor and City Recorder Cobb.

The **Flag Salute** immediately followed.

MAYOR STATEMENT:

Mayor Carlson asked that everyone present please turn cell phones on silence, and stated that all meetings are recorded. Mayor Carlson asked the public when addressing Council, please speak clearly and state your name.

PUBLIC COMMENT:

Mayor Carlson stated the public is invited to provide comments and opinions on issues of concern. Non-emergency issues brought up in this forum will not be considered tonight, other than a preliminary discussion. If found to be warranted, it may be considered at a future meeting of the City Council. Public comment is limited to five minutes per person. Mayor Carlson asked if anybody is present for public comment. No public comment was available.

NEW BUSINESS:

- **Consider and possibly approve Jim Cook as Merrill Project Grant Administrator:**
Mayor Carlson state that he has been working with Mary Baker of the Oregon Infrastructure Finance Authority regarding obtaining a Project Grant Administrator for the Merrill Water Project. Mayor Carlson introduced Jim Cook. Jim Cook addressed City Council and stated that paperwork needs to be filed with the State of Oregon before a Project Manager can be brought on. Councilor Smith thanked Jim Cook for coming to the meeting, but that his services are not needed at this time.

A motion was made by Councilor Smith to appoint Councilor Carleton as the point person for the Merrill Water Project. A 2nd was made by Councilor Taylor. All other members voted aye and the motion carried.

Mayor Carlson expressed his concerns regarding expanding the scope of the Merrill Water Project. Discussion of City Council followed. Public Works Director Greg Matthews stated that the cost of running the pipe from the Merrill Water Project out to Les Schwab and Merrill Commercial can be absorbed within the current funds allotted for the project.

OLD BUSINESS:

- **Consider Conditions of Approval for Les Schwab:**

Mayor Carlson stated that he is proposing Conditions of Approval for Les Schwab. Mayor Carlson stated that the Condition of Approval should include that the developer be required to pay for the portion of pipeline laid on their property. A discussion followed and Council disagreed.

Councilor Smith asked Public Works Director Matthews to work with City Engineer Darryl Anderson to factor in the additional pipeline to service Les Schwab and Merrill Commercial.

- **Granting Les Schwab Easement on City Property:**

Councilor Carleton handed Council a draft agreement regarding the easement on City Property. Les Schwab has proposed that the company will maintain the City property that the easement covers. Councilor Smith stated that she was concerned with large trucks turning into Les Schwab from a residential street. Councilor Carleton showed Council the site plan for Les Schwab and where the easement is located.

A motion was made by Councilor Smith to allow Les Schwab to move forward with the easement through City of Merrill property. A 2nd was made by Councilor Carleton. All other members voted aye and the motion carried.

Mayor Carlson stated that he was uncomfortable signing the Land Use Compatibility Statement for Les Schwab without the Conditions of Approval. Councilor Smith stated that she would sign it.

A motion was made by Councilor Smith to approve the Land Use Compatibility Statement. A 2nd was made by Councilor Carleton. All other members voted aye and the motion carried.

A motion was made by Councilor Taylor to allow Council President Melody Smith to sign the Land Use Compatibility Statement in the Mayor's stead. A 2nd was made by Councilor Carleton. All other members voted aye and the motion carried.

Mayor Carlson stated that he was not comfortable signing any paperwork for the Merrill Water Project and deferred to Councilor Carleton to sign the documents. Councilor Carleton stated he would work with the City Attorney and ensure that process would be legal.

PUBLIC COMMENT:

Mayor Carlson stated the public is invited to provide comments and opinions on issues of concern. Non-emergency issues brought up in this forum will not be considered tonight, other than a preliminary discussion. If found to be warranted, it may be considered at a future meeting of the City Council. Public comment is limited to five minutes per person. Mayor Carlson asked if anybody is present for public comment.

Adjourn:

- The meeting was adjourned at 6:58 p.m. in a motion by Councilor Smith with a 2nd by Councilor Taylor. All members present voted aye and the motion carried.

Respectfully Submitted,

Mayor, Bill Carlson

Date

Meagan Cobb – City Recorder

Date