

**CITY OF MERRILL
BUDGET HEARING and
SPECIAL BUSINESS MEETING MINUTES**

Wednesday, June 20, 2018

6:00 P.M.

Meeting held at the Merrill City Hall, 301 E Second St Merrill, OR

MEETING CALLED TO ORDER:

The meeting was called to order at 6:00 p.m. by Councilor Smith.

ROLL CALL:

Roll call was taken with the following members of Council and others being present: Councilor Smith, Councilor Lesh (absent), Councilor Taylor (absent), Councilor Carleton, Mayor Carlson participating via cell phone, and City Recorder Hernandez.

Roll call was taken with the following members of Budget Committee and others being present: Bill Howard, Regina Picke', Teresa Perry, Jesus Fernandez (absent), Lee Harris, and Budget Officer Hernandez.

Roll call was taken with the following members of Department Heads and others being present: Marshal Bicknell and Public Works Director Matthews.

FLAG SALUTE:

The Flag Salute immediately followed.

MAYOR'S STATEMENT:

"To avoid meeting disruptions, please place cell phones on silent mode during the meeting. All meetings are recorded. When addressing the City Council, please state your name and speak clearly."

PUBLIC COMMENT:

The public is invited to provide their comment and opinion to the City Council at this time on issues of their concern. Non-emergency issues brought up in this forum will not be considered tonight other than in this preliminary discussion, but if found to be warranted, may be considered at a future meeting of the City Council. Public comment is limited to five minutes per person. No public comment followed.

BUDGET HEARING:

- Approve and Adopt Budget and Impose Tax Rate: Councilor Smith made a motion to adopt the 18/19 FY Budget and tax rate. Councilor Carleton 2nd the motion. The motion passed 3-0 in favor.
- Resolution Declaring the City's Election to Receive State Revenues: Councilor Smith made a motion to adopt the 18/19 FY State Revenue Shares in General Fund. Councilor Carleton 2nd the motion. The motion passed 3-0 in favor.

CONSENT AGENDA:

Any item on the Consent Agenda will be removed and considered as a part of the regular agenda upon the request of any member of the City Council or public.

Meeting Minutes:

- N/A

Building Renewal Permit:

- If any

Phone poll ratifications: N/A

Business Licenses:

- If any

Bills for Approval:

1. Payables for Approval: N/A

STAFF REPORTS:

POLICE: None

PUBLIC WORKS: None

RECORDER: None

LAWYER: Not requested to attend

CODE ENFORCEMENT: None

PLANNING: None

PROJECT MERRILL: None

NEW BUSINESS:

OLD BUSINESS:

- Approve and Adopt 2018-2019 Fiscal Year Budget:
*Adopt wages detailed in budget upon completion of length of service and/or education per salary schedule:
Councilor Smith made a motion to adopt the 18/19 FY Budget. Councilor Carleton 2nd the motion. The motion passed 3-0 in favor.

ACTION ITEMS/GENERAL BUSINESS:

ORDINANCES: None

RESOLUTIONS:

- Resolution 2018-763 Adopting the Budget and Imposing the Tax: Councilor Smith made a motion to adopt the 18/19 FY Budget and tax rate. Councilor Carleton 2nd the motion. The motion passed 3-0 in favor.
- Resolution 2018-764 Electing to Receive Oregon State Revenue: Councilor Smith made a motion to adopt the 18/19 FY State Revenue Shares in General Fund. Councilor Carleton 2nd the motion. The motion passed 3-0 in favor.

PUBLIC COMMENT:


The public is invited to provide their comment and opinion to the City Council at this time on issues of their concern. Non-emergency issues brought up in this forum will not be considered tonight other than in this preliminary discussion, but if found to be warranted, may be considered at a future meeting of the City Council. Public comment is limited to 5 minutes per person.

- Budget Committee Member Perry inquired about employee salaries. City Recorder Hernandez responded by stating all employee salaries are based upon the Salary Schedule passed by the City Council in 2017. The wages are based upon longevity and education. The 2018-2019 Fiscal Budget wages are dissimilar to 2017-2018 Fiscal Year Budget due to employee turnover. Other employee's may qualify for a raise after evaluations and certifications in 2018-2019.

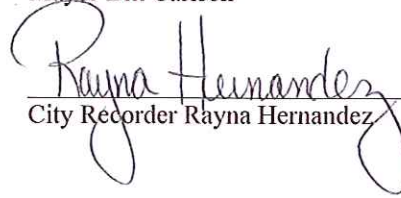
ADJOURN:

Councilor Smith made a motion to adjourn. Councilor Carleton 2nd the motion. With all in favor, the meeting adjourned at 6:45 p.m.

Respectfully Submitted,

 10 JUL 18

Mayor Bill Carlson Date

 7.10.18

City Recorder Rayna Hernandez Date